

Suite 801, 50 Berry Street
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Minutes

Location: **Ashfield Council Chambers, Level 6, Ashfield Service Centre, 260 Liverpool Road, Ashfield**

Time **Tuesday 13 June 2017, 6pm – 8.10pm**

Facilitator: **Gabrielle Martinovich (GM)**

Minutes **Fiona Morrisby**

Attendees:

Lance Butler (LB)

Catherine Gemmell (CG)

Sharon Laura (SL)

Rhea Liebmann (RL)

Cynthia Louise Moore (CLM)

Sherrill Nixon (SN)

Christina Valentine (CV)

Kylie Cochrane (KC2) - SMC

Nicole Ryan (NR) - SMC

Felix Liu (FL) - IWC

Kevin Walsh (KW) - IWC

Rob Sherry (RS) - DPE

Katie Withers (KW) - DPE

Trevor Stolz (TS) - RMS

Elise Webster (EW) – CoS

Apologies:

Geoffrey Douglas (GD)

Eileen Hayley (EH)

Liza-Jayne Loch (LJL)

Peter Warmington (PW) - CoS

Observer:

Kathy Calman (KC1)

AGENDA MINUTES

1	<p>Accept minutes from previous meeting</p> <p>Requests for amendments to the June minutes were as follows:</p> <p>a) Item 2: Update the following: Action: To provide information on truck marshalling for stage 1 and the on proposal for truck marshalling for M4/M5</p> <p>b) Item 7: M4/M5 Link: Update the following: <i>CG asked if NR, KC, PJ and TS were aware of early discussions between RMS and the owners of the potential construction location on Darley Road Leichhardt. All reiterated that as indicated at the previous meeting, they were not aware. Nicole also re-confirmed Peter Jones was not aware of early discussions.</i></p> <p>Other comments:</p> <p>c) Item 6: SN asked about status of the Five Dock carpark and advised worker car parking still an issue. SL advised the car park was still not open.</p> <p>d) Item 2: CV wanted it noted that CRG members requested Peter Jones to attend the June meeting. SMC responded that Peter Jones was at the previous meeting so it was not appropriate to invite him this time. CRG members also wanted to talk to the Stage 2 Director who declined the invitation.</p>	June minutes accepted as amended.
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Ref #	Item	Actions
Welcome		
	<ul style="list-style-type: none"> Meeting commenced at 6:04pm 	
1	Accept minutes from previous meeting	
2	<p>Review actions from previous meeting</p> <p>Item 8 – M4 East:</p> <ul style="list-style-type: none"> NR provided a map of distribution and timing regarding the reopening of Orpington St. SL wanted it noted that Haberfield should include both sides of Parramatta Road. KW suggested 600m from the bus stop. CV requested lessons learned be added to the Issues Register. 	SMC to send maps to Inner West Council for recommendations on the extent of letter box drop areas.

	<ul style="list-style-type: none"> NR confirmed timeframes for completion of activities in Haberfield are by 2019 and Stage 3 by 2023. CV wanted it noted that CRGWCRG members requested Peter Jones to attend the June meeting. SMC responded that Peter Jones was at the previous meeting so appropriate to invite this time the StegWCRG was to talk to the Stage 2 Director who declined the invitation. NR confirmed there would be no bridge from Haberfield to Five Dock. SL requested SMC raise the possibility and need for connectivity in three places in Haberfield: 1) Parramatta Rd 2) Wattle St and 3) across Iron Cove canal. NR said there are rest areas for truck drivers and toilets provided, as per a previous action. CV raised the issue of White Bay and truck marshalling. KC2 responded the answer would be in the EIS. SL requested a review Department of Planning and Environment's (DPE) traffic management plans and sub management plans in relation to construction routes, noise and vibration management plans. RS to clarify the DPE process. TS said that Roads and Maritime would review the management plans to consider the impact of slow moving vehicles on local roads in the community RS reported back on the Urban Design and Landscape Plan (ULDLP). He confirmed there is no legislative timeframe for approval and there is a regulatory body meeting to review each project. He said the roll out is likely to be within 12 months with a focus on WestConnex. CV asked about the letter to invite the Minister to the CRG. GM said she omitted to action. CV requested GM draft and send a formal letter invite. NR said SMC will contact members when the Minister announces the release of the EIS via media release. SL requested large maps be provided for discussion at committee meetings for a better understanding of boundaries and impacted areas. <p>Item 12:</p> <ul style="list-style-type: none"> CV asked about responses to action groups CAW, RAW and LAW questions. NR said she would forward the email response to GM for distribution. CV asked for clarification on the site visit request. SMC confirmed that due to health and safety concerns, a site visit of an existing dive site would not be possible. 	<p>NR to distribute the lessons learned. GM to add lessons learned to Issues Register.</p> <p>NR to come back with more information about the pedestrian bridge.</p> <p>SMC to provide information on truck marshalling for stage 1 and the on proposal for truck marshalling for M4/M5.</p> <p>DPE to review sub management plans regarding construction routes, noise and vibration management plans.</p> <p>TS to review traffic management plans.</p> <p>GM to draft a letter to the Minister.</p> <p>NR to contact members when EIS is announced.</p> <p>SMC to bring route maps to all meetings</p> <p>NR to provide responses to GM for distribution.</p>
<p>3</p>	<p>Conflicts of interest</p>	

	<ul style="list-style-type: none"> None declared 	
4	Recording of meetings <ul style="list-style-type: none"> GM reinforced the meetings would be recorded for note taking purposes and only include key actions and members requesting their comments to be noted. 	
Projects		
5	M4 Widening <ul style="list-style-type: none"> SL asked about the status of Hill Rd (westbound) off ramp at Homebush which is now with the DPE as it was in addition to what was approved. 	TS to determine who is carrying out the work on Hill Rd Homebush and report back to the committee.
6	M4 East <ul style="list-style-type: none"> CLM asked about closure of Ramsay St and commented no timetabled information was displayed regarding the closed bus stops. She said the timetables were not ready and asked how these omissions occurred. NR said she was correct but the timetables have been corrected and are now displayed. NR was asked to distribute the email trail for this item. SN asked about status of the Five Dock carpark and advised worker car parking still an issue. SL advised the car park was still not open. 	NR to distribute the email trail on bus route signage installation.
7	M4-M5 Link <ul style="list-style-type: none"> CG asked if NR, KC, PJ and TS were aware of early discussions between RMS and the owners of the potential construction location on Darley Road Leichhardt. All reiterated that as indicated at the previous meeting, they were not aware. Nicole also re-confirmed Peter Jones was not aware of early discussions. CV requested NR to ensure decision makers who could answer their questions were invited to the meetings. NR noted decision makers will be invited as required (see Issues Register). CV wanted it noted that CRG members requested Peter Jones to attend the June meeting. SMC responded that Peter Jones was at the previous meeting so it was not appropriate to invite him this time. CRG members also wanted to talk to the Stage 2 Director who declined the invitation. 	

	<ul style="list-style-type: none"> CV and EW asked when the EIS would be issued. KC2 said the EIS should be released in Q3, likely end August. KC2 advised the EIS is in the process of being drafted, and reinforced to members it was not too late for them to provide feedback. CRG community members requested 90 days consultation. CG asked when the tender for Stage 3 and second harbour tunnel would be released and asked for copies of this information. CLM asked about the feedback report produced as part of the EIS. KC2 said there was one done but would need to check if it would be an attachment to the EIS or provided as a separate document. CG asked the status of the Darley Rd. TS said he will have to come back to the CRG. 	<p>NR noted the request for 90 days consultation. <i>Please note SMC has clarified that DPE decides the length of the consultation period</i></p> <p><i>Please note SMC will not provide the tender documentation as it is commercial in confidence.</i></p> <p>KC2 to check if the feedback report will be an attachment to the EIS or a separate document. <i>Please note SMC confirms the community feedback report will be a separate document.</i></p> <p>TS to find out the status of Darley Rd.</p>
8	<p>New M5 and King Georges Rd Interchange</p> <ul style="list-style-type: none"> The observer KC1 raised an issue about a personal property damage claim which was also raised in March meeting. It was acknowledged SMC has already responded to this claim and outcome is pending the technical report. SL asked about the ULDP for the Campbell St land bridge and St Peters recreation area. NR said she will have to take this on notice for next meeting. RL asked what was happening with pollution at St Peters and none of her five questions were answered from the last meeting. RL said she had an issue with the demolition on Campbell St and the validity of statements made. 	<p>NR to inform the CRG about the approval status of the ULDP for the Campbell St land bridge and St Peters recreational area.</p> <p>NR to provide response to previous questions raised regarding pollution at St Peters.</p> <p>NR to investigate and report back to the committee on demolition of Campbell St. RL to email GM/NR with the information relating to the statements made by the project community engagement person.</p>
9	<p>Community initiatives and programs</p> <ul style="list-style-type: none"> Nil to report 	
Other business		

10	<ul style="list-style-type: none">• Next meeting - date to be confirmed one month from date of this meeting (subject to IWC confirmation of venue available)• SL requested maps to be provided at the next meeting• CV requested the following additions for the Issues Register: truck identification, parking, lessons learned, site visit.	GM to follow-up with IWC to confirm venue available
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Issues register

Issue	Mitigation	Responsibility	Priority	By when	Status
Committee meeting attendees	SMC/GM to request presence of RMS, TMC, State Transport, M4 widening, other councils, JV representatives and Project Directors (decision makers) to attend future meetings as required	SMC/GM	Medium - High	On notice	RMS confirmed for April meeting
Consultation Members asked SMC for:	<ul style="list-style-type: none"> • Early engagement and timely information • Longer lead times for submissions • Increased hours of operation for Information/ Customer Service Centres including weekends • Direct access to experts, decision makers for meetings • Direct access to Place Managers on ground for day-to-day issues management • Include executive summaries with progress reports and consultation documents i.e. plain English with key elements and links to sections for further information • Clarify routes, tunneling impacts and boundaries on all maps • Introduce a series of Town Halls with relevant experts to target specific issues 	SMC	Medium	Closed	SMC has already adopted several of these suggestions and will consider the rest for future consultation activities.
Traffic modelling	<ul style="list-style-type: none"> • Invite traffic expert to committee meeting 	SMC	High		This information will be in the EIS

Issue	Mitigation	Responsibility	Priority	By when	Status
	<ul style="list-style-type: none"> Provide visibility of projections, bus changes and diversions Clarify rat runs and heavy vehicle routes 		High Medium		for M4-M5 Link which is due out in Q3 2017
Safety	<ul style="list-style-type: none"> Increase onsite monitoring and compliance through regular audits Enhance emergency response to 24/7 	SMC	High	Ongoing	
Planning & coordination	<ul style="list-style-type: none"> Improve coordination between JVs and utilities through centralised coordination via the TMC 	SMC	High	Ongoing	
Property acquisition	<ul style="list-style-type: none"> Kathy Calman insurance claim – pending Fulton Hogan technical report to be finalised 	SMC	Medium	Pending report delivery	Pending report delivery
Site visit		SMC	Low	Closed	Closed. Not possible due to range of safety issues with public entering the sites.
Truck identification	<ul style="list-style-type: none"> SMC and JV trucks to have signage for verification and easy identification GPS location devices be used to monitor and provide locations of truck parking 	SMC	Low	Pending EIS	This will be addressed in the M4-M5 Link EIS.
Parking	<ul style="list-style-type: none"> Worker transport strategy Bus from Ashfield station for workers to resolve some of the parking issues 	SMC	Medium	Closed	Worker parking available in Concord and on RMS owned land.
Lessons learned	<ul style="list-style-type: none"> Lessons learned from Stage 1 and 2 to inform Stage 3 consultation and approach 	SMC	Low	Closed	NR provided lessons learned from Stage 1 and 2

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Actions

Reference	Action	Responsibility	Due Date	Status
130617.2	NR to come back with more detailed legacy information.	NR	18 July	
130617.2	SMC to send maps to Inner West Council for recommendations on the extent of letter box drop areas.	SMC/IWC	18 July	
130617.2	Distribute the lessons learned	NR	18 July	Completed – 20 June 2017
130617.2	Advise on White Bay and truck marshalling.	SMC	Q3 2017	Pending EIS
130617.2	RMS to review traffic management plans.	TS	18 July	
130617.2	DPE to review sub management plans regarding construction routes, noise and vibration management plans.	RS	18 July	
130617.2	Draft a letter to the Minister.	GM	Done	Completed – sent 15 June 2017
130617.2	SMC to contact members when EIS is announced.	NR	Q3 2017	Pending EIS
130617.2	SMC to bring route maps to all meetings	NR	Ongoing	Ongoing from July 2017 meeting
130617.2	Provide responses to LAW, CRAW and RAW questions for distribution to members.	NR/GM	Done	Completed – sent 16 June 2017
130617.5	RMS to determine who is carrying out the work on Hill Rd Homebush.	TS	18 July	
130617.6	Distribute the email trail on bus route signage installation on Ramsay Street.	NR	18 July	

Reference	Action	Responsibility	Due Date	Status
130617.7	Check if the feedback report will be an attachment to the EIS or a separate document.	KC2	Done	Refer to minutes
130617.7	Find out the status of the Darley Rd.	TS	18 July	
130617.7	Inform the CRG about the ULDP for the Campbell St land bridge and St Peters recreational area.	NR	18 July	
130617.7	Provide response to previous questions raised regarding pollution at St Peters.	NR	18 July	
130617.7	Investigate and report back to the committee on demolition of Campbell St.	NR	18 July	