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## Minutes

**Location:** Function Room, Petersham Service Centre, Level 3/ 2-14 Fisher St, Petersham

**Time:** Tuesday 2 May 2017, 6pm - 8pm

**Facilitator:** Gabrielle Martinovich (GM)

**Minutes:** Fiona Morrisby

**Attendees:**

Lance Butler (LB)	Nicole Ryan (NR) - SMC	Apologies:
Eileen Haley (EH)	Kylie Cochrane (KC2) - SMC	Richard Pearson (RP) - IWC
Geoffrey Douglas (GD)	Peter Jones - SMC	Steven Kemp (SK) - SMC
Peter Warrington (PW) - CoS	Trevor Stolz (TS) - RMS	Liza-Jayne Loch - (LJL)
Sharon Laura (SL)	Simon Manoski (SM) - IWC	Observers:
Cynthia Louise Moore (CLM)	Kendall Banfield (KB) - IWC	Ann-Therese King - (ATK)
Sherrill Nixon (SN)	Rob Sherry (RS) - DPE	
Catherine Gemmell (CG)	Katie Withers (KW) - DPE	
Christina Valentine (CV)	Rhea Liebmann - (RL)	
	Elise Webster (EW) - CoS	

## Minute Items

Ref #	Item	Actions
1	Welcome Meeting commenced at 6:04pm	
2	<p>Accept minutes from previous meeting.</p> <ul style="list-style-type: none"> <li>• RL - March minutes accepted with exception of February minutes items 14 and 15 regarding the St Peters worksite for adjacent properties and health and safety issues remain open.</li> <li>• RL - Referred to the March minutes at Item 6 on page 3 requesting update on traffic data request/status and KC1 request for addition of item on page 8 of the March minutes regarding structural damage to a home. RS – Advised there is a view to rectify the KC1 damage through the SMC.</li> <li>• RL - Addressed page 9 of the issues register regarding safety and monitoring onsite compliance requested status of increased.</li> <li>• RS – Advised ongoing audits being carried out and an interagency monthly meeting had been diarised with the first formal meeting taking place this week. RS said these meetings would be ongoing for the life of the project.</li> <li>• TS - Referred to page 7 of the March minutes and clarified the sentence should read 12 months and 5 years and not 10 years.</li> <li>• CV - There were issues from the February minutes which had dropped off in the March minutes. CV – Followed up on site tour request. KC2 responded that due to safety issues SMC is unable to agree to this request.</li> <li>• SL - Referred to page 9 of the March minutes in relation to planning and coordination, in particular the coordination with the JVs regarding noise pollution. GM - Advised this item requires further conversation with JVs and utility partners.</li> <li>• CV - Referred to a school parking investigation and requested a report back on the item for inclusion on the issues register. CV – Requested update on truck identification.</li> </ul>	<p>NR to provide status update for items 14 and 15 of February minutes.</p> <p>NR asked to set up a meeting with JV to discuss improving coordination between JV and utilities</p>
	<p><b>Terms of reference (ToR)</b></p> <ul style="list-style-type: none"> <li>• GM - confirmed the inclusion of member substitution and membership clauses and Terms of Reference were accepted without amendments.</li> </ul>	
	<p><b>Conflicts of interest to declare</b></p>	

	<ul style="list-style-type: none"> <li>GM - confirmed there were no conflicts of interest to declare.</li> </ul>	
5	<p><b>Recording of meeting</b></p> <ul style="list-style-type: none"> <li>GM – After Group discussion, it was confirmed the meeting would be recorded and that those who had comments which they did not want recorded would refrain from responding.</li> </ul>	The meeting will be recorded for purposes of capturing meeting minutes and were not for broadcast. Those who do not want their comments to be recorded can refrain from responding.
6	<p><b>Membership</b></p> <p>GM -</p> <ul style="list-style-type: none"> <li>Noted that in the last meeting the ToR required a clause to be added to state that if a community representative stood down and another nominee was to be added they need to meet the selection criteria as per the initial EOI process. Added to ToR that no substitutes were to attend the meeting as they are not core members. Confirmed that TS was the Roads and Maritime representative.</li> <li>No nominations from St Peters</li> <li>Burwood Council had been invited and they advised they will attend for specific issues as they arise.</li> </ul>	
7	<p><b>M4 Widening</b></p> <ul style="list-style-type: none"> <li>No action items.</li> </ul>	
8	<p><b>M4 East</b></p> <ul style="list-style-type: none"> <li>SN - Noted concerns from residents about notification about the Orpington St closure in Ashfield.</li> <li>RS – Advised a presentation had been provided in a number of notifications and this included modelling and bus movements. NR - Commented they keep records of notifications distributed and would look into this.</li> <li>SL - Asked what has been done for better management of detours and road closures compared to what has happened to date. NR responded that that IW Courier advertisements were published and VMS signs were displayed. No complaints had been received. SL - Asked if Transport staff were at the school to redirect to other buses. SL - Raised concern about bus route 506 which operates during the day and not so much at night and the route services mostly elderly people and nursing homes. SL said she was concerned about blind people also because of change in schedule.</li> </ul>	<p>NR offered to report back to on the number and area of notifications which have been distributed and timing of reopening of Orpington St.</p> <p>NR asked to confirm timeframes for completion of activities in Haberfield</p>

<ul style="list-style-type: none"> <li>• SL - Said she wants to be assured the right communication method is being used and planning needs to take place between the JV, TMC and utilities.</li> <li>• SN - Asked whether Five Dock car park been opened yet.</li> <li>• SN - Queried if the proposed bridge from Haberfield to Five Dock was an overpass. CV - Is it scheduled for 2023 or 2018?</li> <li>• SL - Requested that SMC to make a complaint to TMC about issues with the Bland St, Wattle St and Orpington St closure because there were no lessons learned or acknowledged there were big problems there. SL requested a statement to Roads and Maritime be issued on their disappointment on how the problem was managed and to investigate and be prepared to make a statement.</li> <li>• NR - Said she will review issues with the Bland St, Wattle St and Orpington St closure and would like the issue of a request for a formal complaint off line as SMC were not dissatisfied with the closures.CV – Said she had an issue with the number of complaints being used as a measure of success.SL - Said she has seen traffic monitors taking down registration numbers which is good however more blitzes are required and more thought to be given to on street parking.</li> <li>• SL - Commented that no one knew Telstra was turning up recently on Walker Ave and Wattle St on Ramsay St and that the JVs also didn't know. SL said work went on out of hours and over the weekend over several days. SL said this was another example of a lack of coordination between entities and requested the SMC contacts Telstra to find out what happened and what went wrong.</li> <li>• CG - Asked GD if the utility providers get together to plan work.</li> <li>• GD - Said that there is no regulation that requires them to engage with the JV.</li> <li>• RS - Commented this is a significant issue and one they have raised. Advised utility workers are under their own regulations.</li> <li>• SL - Said a truck was out front of her yard and then another two came. SL noted a complaint would be made and registration details has been taken down.</li> <li>• SL - Noted there was nowhere for truck drivers to have a rest break and this is a problem. SL said she thought the trucks belonged to SMC and she had taken registration details down as they turned around on Wattle St, adding there were repeat offences.</li> <li>• CG - Noted that the area has CCTV.</li> <li>• CV - Said she has photos of six trucks on her street and this was after PJ told her they would not come down her street.</li> </ul>	<p>NR to report back on a proposed bridge from Haberfield to Five Dock.</p> <p>NR to report back to the CRG on rest areas for truck drivers and truck movements.</p>
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	<ul style="list-style-type: none"> <li>• RL - Asked what action would be taken as compliance was not working. RS - Said he had followed some of these trucks and noted that some are from other projects. RS said the registration details would be good so the issue could be followed up.</li> <li>• SL – Requested further information on the layover locations.</li> <li>• RS - Said White Bay had been chosen as the location and is in final stages of approval for use in Stage 1.</li> </ul>	
9	<p><b>New M5 and King Georges Rd Interchange</b></p> <ul style="list-style-type: none"> <li>• RL - Commented the draft urban design and landscape plan (UDLP) was issued for public comment for 27 days however, this period included ANZAC day, Easter and school holidays. RL said that due to UDLP being included in this period an extension was requested. NR - Said the display period was advertised and the normal process for display was followed with over 90 submissions received and the process had been accepted by the DPE.</li> <li>• RL - Asked who made the decision five public holidays and school holidays were included in the consultation period which effectively reduces the time to respond. RL said this is not acceptable.</li> <li>• RS - Commented that approval matters have no regulatory timeframe.</li> <li>• RL stated that formal complaints would be made and she wanted this formally noted.</li> <li>• RL - Said her second point is about stage 3 and that the ULDP hasn't been included. RL asked if this been extended and if not then is in breach.</li> <li>• RS - Said he knew it was in discussion and would get back to the WCRG.</li> <li>• RL - Asked about Cumberland Bridge and read from a media release issued by Rob Stokes which mentions conditions for open space, bikes paths at south of Sydney Park - Asked about the six hectares of green space for St Peters interchange and asked when they would get this as it was part of a legacy project. RL asked that an action was taken to find out exactly which part of project is part of these six hectares.</li> <li>• NR - Said this question would be deferred to when we have the relevant project manager join the meeting.</li> <li>• RL - Asked if the Minister could be requested to attend</li> <li>• NR - It was not the correct forum and declined to make the request.</li> <li>• SN - Suggested that this request to the Minister be asked by the CRG Chair.</li> <li>• All - This was agreed.</li> </ul>	<p>RS to report back to the CRG on the ULDP status.</p> <p>Chair requested to invite the Minister to attend a CRG meeting</p>

	<ul style="list-style-type: none"> <li>• RS - Informed RL he had recently received an email an extension for 21 July for the UDLP for Stage 1</li> <li>RL - Asked about Euston Rd widening and why the side with commercial properties was not used</li> </ul>	
10	<p><b>M4-M5 Link</b></p> <ul style="list-style-type: none"> <li>• CV - Requested an update from PJ on the M4-M5 Link.</li> <li>• PJ - Informed the CRG there is a long-term commitment for a concept design report which will form the second phase of consultation. This request was made by the community and agreed by SMC. Said release is imminent and is waiting for final approval to release. CG - Asked how this information would be announced and PR responded that there would be a Ministerial announcement. KC said that CRG members would be contacted when the announcement was made.</li> <li>• CV - Asked if PJ had the alignment of the tunnel.</li> <li>• PJ - Said they would describe the depth of the tunnels and had done vast amounts of geotechnical review in the area however final alignment would take more time.</li> <li>• CV - Stated that there is a requirement for consultation to feed into the EIS. CV said three months is required for consultation including workshops.</li> <li>• PJ - Said he committed to a prolonged consultation period</li> <li>• CV - Said they had no information about Darley Rd and the community wanted information including number of trucks and parking plan.</li> <li>• PJ - informed the CRG they are having ongoing discussions with Sydney Port to use a space in White Bay as a truck marshalling yard.</li> <li>• CG - Asked how marshalling would work on the City West Link when it is congested.</li> <li>• PJ - Said options are under investigation.</li> <li>• CV - Asked how trucks in and out as there was a fatality in the area and there is a road safety issue. CV said trucks have to swing around a small roundabout and no information has been provided since 17 November 2016.</li> <li>• CV: Tabled a report from the Inner West Council: <i>WestConnex Stage 3 (M4-M5 Link) Construction Dive Site Options</i> and requested response to content of report.</li> <li>• PJ - Advised he would take the question on notice.</li> <li>• CV - Stated she was never told Darley Rd was the preferred site. CV said that on 21 November a formal notice was issued to acquire site and used the GIPA process to access</li> </ul>	SMC to contact CRG members when the Minister announces details on the M4-M5 Link

	<p>records and said the records indicated the CRG had been lied to as there has been no consultation and the issue was misrepresented on many occasions by the Minister.</p> <ul style="list-style-type: none"> <li>CV asked KC, NR, TS and PJ to advise the WCRG on when they were aware of the acquisition of the Darley Rd dive site, all advised they were unaware of the information that she had provided. SMC to take this as a question on notice and report back at next meeting.</li> </ul>	
11	<p>Community initiatives and programs</p> <ul style="list-style-type: none"> <li>GM suggested to move this item to next meeting due to time constraints.</li> </ul>	
12	<p>Other business</p> <ul style="list-style-type: none"> <li>SL – requested maps of project route be provided at meetings.</li> <li>Items tabled: <ul style="list-style-type: none"> <li>NR – tabled CALD version of notification for Ramsay St and revised version of responses to SL questions from March meeting.</li> <li>CV – tabled WestConnex Stage 3 (M4-M5 Link) Construction Dive Site Options</li> <li>CV and CG - tabled questions from Leichardt against WestConnex (LAW), Rozelle against WestConnex (RAW) and Camperdown against WestConnex (CAW) groups to be tabled and for response by next meeting.</li> </ul> </li> </ul>	SMC to bring route maps for next meeting.
13	<p>Next meeting</p> <ul style="list-style-type: none"> <li>GM - advised 30 May for next meeting</li> <li>Agenda items for next meeting <ul style="list-style-type: none"> <li>Outstanding items for this meeting to be carried into next meeting due to time constraints</li> </ul> </li> </ul>	

## ISSUES REGISTER

Issue and Requests from CRG Members	Mitigation	Responsibility	Priority	By when
CRG meeting attendees	SMC/GM to request presence of RMS, TMC, State Transport, M4 widening, other councils, JV representatives and Project Directors (decision makers) to attend future meetings as required	GM/SMC	Medium - High	Upon request
Consultation  Members asked SMC for:	<ul style="list-style-type: none"> <li>• Early engagement and timely information</li> <li>• Longer lead times for submissions</li> <li>• Increased hours of operation for Information/ Customer Service Centre's including weekends</li> <li>• Direct access to experts, decision makers for meetings</li> <li>• Direct access to Place Managers on ground for day-to-day issues management</li> <li>• Include executive summaries with progress reports and consultation documents i.e. plain English with key elements and links to sections for further information</li> <li>• Clarify routes, tunneling impacts and boundaries on all maps</li> <li>• Introduce a series of Town Halls with relevant experts to target specific issues</li> </ul>	SMC	Medium	Ongoing
Traffic modelling & impacts	<ul style="list-style-type: none"> <li>• Invite traffic expert to CRG meeting (Complete)</li> <li>• Provide visibility of projections, bus changes and diversions</li> <li>• Clarify rat runs and heavy vehicle routes</li> </ul>	SMC	High	March
Safety	<ul style="list-style-type: none"> <li>• Increase onsite monitoring and compliance through regular audits</li> <li>• Enhance emergency response to 24/7</li> </ul>	SMC	High	April
Planning & coordination	<ul style="list-style-type: none"> <li>• Improve coordination between JVs and utilities through centralised coordination via the TMC</li> <li>• Noise pollution</li> </ul>			
Property acquisition				