

Suite 801, 50 Berry Street
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Minutes

Location: **Ashfield Council Chambers, Level 6, Ashfield Service Centre, 260 Liverpool Road, Ashfield**

Time: **Tuesday 22 August 2017, 6:00pm – 8.00pm**

Facilitator: **Gabrielle Martinovich (GM)**

Minutes: **Fiona Morrisby**

Attendees:

Lance Butler (LB)
Sharon Laura (SL)
Rhea Liebmann (RL)
Cynthia Louise Moore (CLM)
Sherrill Nixon (SN)
Christina Valentine (CV)
Catherine Gemmell (CG)
Geoffrey Douglas (GD)
Terry Chapman (TC)

Kylie Cochrane (KC2) – SMC
Matt Webb (MW) – SMC
Nicole Ryan (NR) - SMC
Rob Sherry (RS) – DPE
Katie Withers (KW) - DPE
Peter Warmington (PW) - CoS
Elise Webster (EW) – CoS
Dan Silburn-Evans (DSE)
Kendall Banfield (KB) – IWC
Peter Jones (PJ) - SMC

Apologies:

Simon Manoski (SM) – IWC
David Kelly (DK) – SMC
Liza-Jayne Loch (LJL)
Trevor Stolz (TS) – RMS

Observers:

Liz Johnstone (LJ)

AGENDA MINUTES

Ref #	Item	Actions
1	Welcome and reminder to members regarding Terms of Reference and behavior standards required for CRG meetings.	
2	Review actions from previous meeting	Updates as per pages 6-7
3	Accept minutes from previous meeting	To be confirmed at September meeting
Projects		
4	M4-M5 Link <ul style="list-style-type: none"> a) CV asked PJ about truck marshalling. PJ stated SMC would respond when this information is confirmed b) KC2 to send web link to EW on concept design c) SL requested PJ provide details on options (a) and (b) d) LJ asked PJ to meet with PJ's team of experts e) SL clarified she would like information about truck movements on Liverpool Rd 	<ul style="list-style-type: none"> a) PJ to respond back to the CRG on truck marshalling when this information is confirmed. b) KC2 to send web link to EW on concept design c) PJ to provide details on options (a) and (b) in the week commencing 28 August 2017. d) PJ to confirm access to his team of experts e) PJ to respond to the CRG regarding truck movements on Liverpool Rd. <p>Note: PJ left the meeting at 7:10pm</p>
5	New M5 <ul style="list-style-type: none"> a) RL asked why there is still no map of park provided at the meeting after fourth request. NR apologised and explained it was not yet available. b) CRG members asked GM to provide a list of questions which had been completed and provide this list back to the CRG. c) RL said a Stage 2 Director has not attended the CRG to date. SN concurred and requested GM to invite Stage 2 Project Director to September meeting. d) SL requested NR amend the EPA statement to state the investigation was ongoing. e) RL and LB queried property acquisition process and insurance claims procedure. Want to see greater transparency of process and determinations in order to improve process. NR noted the issue was closed on the properties in question by the Project Director and the independent technical report has been accepted. 	<ul style="list-style-type: none"> a) NR to provide map of park when it is available. b) GM to provide a list of complete community actions to the CRG at the next meeting. c) GM to request a Stage 2 Project Director to attend the CRG as soon as practicable. d) NR to amend EPA statement to state the investigation is ongoing. <p>Note: CV left the meeting at 7:15pm</p>
6	New M4	

	<ul style="list-style-type: none"> a) SL raised concern about noise vibration issues and wanted it noted the work is ongoing and the community is upset. b) SL raised concerns around extended hours on the excavation site and wanting data verification. TC stated he would bring data to the meeting about sounds levels based on the comments from SL c) SL requested a solution to residential parking/road occupancy on Dobroyd Parade relating to the Department of Housing residents. PW suggested Transport for NSW (TfNSW) via Marg Prendergast to coordinate. 	<ul style="list-style-type: none"> a) Noted b) TC to bring sound level data to the next meeting. c) PW to assist in providing a solution to residential parking/road occupancy on Dobroyd Parade and advise TfNSW.
7	<p>Other business</p> <ul style="list-style-type: none"> a) CG used a best practice example from London Crossrail about how they addressed the community severely impacted by noise via a noise and vibration mitigation scheme. It was agreed the Department of Planning and Environment (DPE) and Roads and Maritime Services (RMS) would review the relevant documents. b) CLM asked about the dilapidation survey and if there were any successful claims on the project. TC said he would take this question on notice with general Stage 2 statistics. c) EW wanted it noted responses to the CRG must be provided in the requested timeframes d) CG requested that TC apologise for inappropriate language used in a meeting outside the CRG. TC apologised. e) SL mentioned a recent resignation in the CRG and requested a replacement for the Ashfield area. SL agreed to provide some recommendations. NR also mentioned a there is a community meeting with Jodi Mackay MP on 26 August and there could be relevant replacements in this group. f) SL requested a neighbourhood meeting be arranged to discuss people who will be affected by EIS options (a) and (b). NR there would be a door knock which included the school area and Ashfield. 	<ul style="list-style-type: none"> a) DPE and RMS requested to review the London Crossrail guidelines. b) TC to respond back to the CRG on the dilapidation survey and if there were any successful claims on the project. c) Noted d) Noted e) SL to provide recommendations for a CRG representative for the Ashfield area. f) NR requested to arrange a neighbourhood meeting for impacted areas. g) SN to request PJ attend an evening meeting at the school. <p>Meeting closed at 8:10pm.</p>

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Issues register

Issue	Mitigation	Responsibility	Priority	By when	Status
Committee meeting attendees	SMC/GM to request presence of RMS, TMC, State Transport, M4 widening, other councils, JV representatives and Project Directors (decision makers) to attend future meetings as required	SMC/GM	Medium - High	On notice	On notice – as required
Consultation Members asked SMC for:	<ul style="list-style-type: none"> • Early engagement and timely information • Longer lead times for submissions • Increased hours of operation for Information/ Customer Service Centres including weekends • Direct access to experts, decision makers for meetings • Direct access to Place Managers on ground for day-to-day issues management • Include executive summaries with progress reports and consultation documents i.e. plain English with key elements and links to sections for further information • Clarify routes, tunneling impacts and boundaries on all maps • Introduce a series of Town Halls with relevant experts to target specific issues 	SMC	Medium	Ongoing	SMC has already adopted several of these suggestions and will consider the rest for future consultation activities.
Traffic modelling	<ul style="list-style-type: none"> • Invite traffic expert to committee meeting 	SMC	High		As per EIS - on exhibition from 18

Issue	Mitigation	Responsibility	Priority	By when	Status
	<ul style="list-style-type: none"> Provide visibility of projections, bus changes and diversions Clarify rat runs and heavy vehicle routes 		High Medium		August to 16 October
Safety	<ul style="list-style-type: none"> Increase onsite monitoring and compliance through regular audits Enhance emergency response to 24/7 	SMC	High	Ongoing	
Planning and coordination	<ul style="list-style-type: none"> Improve coordination between JVs and utilities through centralised coordination via the TMC 	SMC	High	Ongoing	
Truck identification	<ul style="list-style-type: none"> SMC and JV trucks to have signage for verification and easy identification GPS location devices be used to monitor and provide locations of truck parking 	SMC	Low		Included in EIS for Stage 3
Noise and vibration mitigation	<ul style="list-style-type: none"> CG provided a best practice example from London Crossrail about how they addressed communities severely impacted by noise. The London example demonstrates best practice tunnelling in an urban site and noise and vibration mitigation schemes for community. 	DPE, RMS	Medium	Sept	DPE and RMS asked to review
Property acquisition	<ul style="list-style-type: none"> Kathy Calman insurance claim – pending Fulton Hogan technical report to be finalised 	SMC	Medium		Closed

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Reference	Action	Responsibility	Due Date	Status
130617.2	NR to come back with more detailed legacy information.	NR, DPE	18 July	Update to be provided at Sept 17 meeting when it is released by DPE
130617.2	Advise on White Bay and truck marshalling.	SMC	16 August	Refer to EIS on exhibition from 18 August to 16 October
130617.2	DPE to review sub management plans regarding construction routes, noise and vibration management plans.	RS	18 July	Reviewed by DPE
130617.2	SMC to bring route maps to all meetings.	NR	Each meeting	Ongoing from July 2017 meeting
130617.6	Distribute the email trail on bus route signage installation on Ramsay Street.	NR	18 July	Distributed at Aug meeting and pending CLM feedback
130617.7	Inform the CRG about the ULDP for the Campbell St land bridge and St Peters recreational area.	NR	18 July	Update as per questions raised in August meeting.
130617.7	Provide response to previous questions raised regarding pollution at St Peters.	NR	18 July	Ongoing – refer to NR responses to RL email
130617.7	Investigate and report back to the committee on demolition of Campbell St.	NR	18 July	Not addressed at meeting

Reference	Action	Responsibility	Due Date	Status
180717.7(a)	Check on the issue of Darley Road and Camperdown.	NR	August	Ongoing – refer to EIS on exhibition from 18 August to 16 October
180717.7(q)	Bring full response to the CRG on property acquisition for the M4/M5. Refer to hardship guidelines for further information.	RMS	September	EIS chapter 12 (Dan). Out of session commentary Page 12-31.
180717.8(r)	Bring recreational area maps as per ULDP to the next CRG meeting.	NR	September	On website but detailed version not available.
180717.10(f)	MW to investigate the viability of a parking marshal on site to monitor worker parking.	MW	August	Noted for Stage 1 and 2. Track marshalling for New M4 and provide update w/c 28 August.
130617.2	SMC to send maps to Inner West Council for recommendations on the extent of letter box drop areas.	SMC/IWC	As required	Noted
130617.2	RMS to review traffic management plans.	TS	18 July	Completed
130617.2	SMC to contact members when EIS is announced.	NR	Q3 2017	Closed
130617.5	RMS to determine who is carrying out the work on Hill Rd Homebush.	TS	18 July	Closed
130617.7	Find out the status of the Darley Rd off ramp.	TS	18 July	Closed
180717.5(e)	Recruit a CRG member from M4 widening area.	SMC	August	Ongoing
180717.6(a)	Provide notification to residents regarding the traffic switch for Parramatta Road, Wattle St and Dobroyd Parade.	NR	August	Closed
180717.7(k)	SMC response as to why steel plates were left on the road at Alfred St Roselle around 10 weeks ago.	SMC	August	Closed - not SMC project
180717.7(l)	Request DPE provide the maximum consultation period for the EIS.	RS	August	Closed
180717.8(n)	Distribute the correct words to the CRG regarding the Campbell St Land Bridge completion date.	KC2	16 August	Closed - as per EIS
180717.8(y)	Tunnelling website to be updated with the number of tunnellers on the M5.	NR	August	Closed
180717.10(a)	Distribute Minister response with minutes to the CRG.	GM	24 July	Closed

Reference	Action	Responsibility	Due Date	Status
180717.10(c)	Distribute questions on notice with minutes to the CRG.	GM	24 July	Closed